

BILINGUAL BICULTURAL COUNSELOR/ADVOCATE, Pittsfield Safety and Justice for Immigrants Program

Elizabeth Freeman Center (EFC) seeks a committed bicultural, bilingual (Spanish and English) counselor/advocate to counsel and assist immigrant and refugee survivors of domestic and sexual violence.



Responsibilities:

- Provide immigrant and refugee survivors of domestic or sexual assault violence with support, advocacy, and assistance, including:
 - assessing their circumstances and emergency needs and providing assistance to meet those needs;
 - offering counseling and support groups;
 - assisting in Escuela de Finanzas groups and supports;
 - safety planning;
 - advocating on immigration issues, including preparation of letters to support immigration applications for status, as well as on issues of housing, finances and benefits, children, mental health and substance abuse;
 - referring victims to services including other EFC services, Legal Aid, Berkshire Immigrant Center, the District Attorney's office and other community resources, with follow-up as appropriate
- Provide outreach and community education to immigrant and refugee communities about domestic and sexual violence and EFC's services
- Maintain professional boundaries with individuals receiving EFC services, maintain excellent records in agency database, adhere to strict guidelines to ensure client confidentiality, offer services in a manner consistent with grant and legal requirements
- Complete all other duties to further EFC's mission and help ensure that immigrant and refugee victims are provided with professional, empathetic, affirming services

Qualifications:

- Excellent Spanish and English speaking and writing skills
- Experience working with immigrant and refugee communities and knowledge of immigration issues strongly preferred
- Experience working with survivors of domestic and sexual violence strongly preferred
- Ability to work effectively with community groups

- Ability to work well as part of a team
- Bachelor or Associate Degree (may be waived for relevant, comparable level of work or life experience)
- Must successfully pass Criminal Record Check-CORI, be determined appropriate to work with persons under 18, and have a valid Massachusetts driver's license and reliable transportation

Work Hours:

40 hours per week. Some evening and weekend work required for outreach and counseling activities

Compensation and benefits:

Elizabeth Freeman Center believes in offering all staff: competitive salary and benefits, engaged and dedicated colleagues, training and education in best practices, career development opportunities, openness to innovation, and the opportunity and resources to do meaningful, impactful work. This position begins at \$20 per hour plus \$1.00/hour increment for bilingual English/Spanish skills, additional increments for frequently used languages, special skills and education. EFC pays 85% of health insurance premiums and contributes to an FSA. EFC has generous paid leave as well as other benefits.

Applying:

To apply, please send cover letter and resume to jobs@elizabethfreemancenter.org

EFC is an Affirmative Action/Equal Opportunity Employer. Survivors of domestic or sexual violence, people of color, people with disabilities, people who are bilingual/bicultural, and members of the LGBTQ community are strongly encouraged to apply.